

**INVITATION TO BID**  
**in the open public procurement procedure for electricity with balance responsibility**  
**for the needs of healthcare institutions, the National Health Insurance Fund and**  
**the Pension and Disability Insurance Fund for a period of 12 months**

1. **Contracting Authority (CA):** National Health Insurance Fund
2. **CA's Address:** 2 Jovana Marinovića St., Belgrade
3. **CA's web address:** [www.rfzo.rs](http://www.rfzo.rs)

4. **Type of CA:** Central Public Procurement Body

The National Health Insurance Fund, pursuant to Article 17g Paragraph 1 Item 6 of the Ordinance on Planning and Types of Goods and Services Subject to Centralized Public Procurement ("Official Gazette of the Republic of Serbia", no. 86/13, 119/14 and 86/15), is obliged to conduct the public procurement procedure for electricity for the year 2017 for the needs of health care institutions with which it has concluded health care provision contracts and for which funds have been allocated for energy sources - electricity within the accounting estimate for 2017.

Pursuant to the Decision on Public Procurement by Several Contracting Authorities filed with the National Health Insurance Fund under the reference "01 no. 404-483/17" and with the Pension and Disability Insurance Fund under the reference "01 no. 404.3-904/17" on June 13<sup>rd</sup>, 2017, the National Health Insurance Fund shall conduct public procurement for the needs of the Pension and Disability Insurance Fund, meaning the organizational units of the aforementioned Fund.

The National Health Insurance Fund will conduct public procurement and enter into a framework agreement, based on which individual public procurement contracts will be signed.

Individual public procurement contracts will be signed with health care institutions, the National Health Insurance Fund and the Pension and Disability Insurance Fund.

5. **Type of Procedure:** open procedure
6. **Type of goods:** goods
7. **Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV):**
  - The scope of public procurement is electricity with balance responsibility for the needs of healthcare institutions, the National Health Insurance Fund and the Pension and Disability Insurance Fund for a period of 12 months;
  - Name and Code under CPV: **09310000-electricity**.
8. **Number of lots:** this public procurement is not divided into lots.
9. **Framework Agreement Validity:** one year

- 10. Criterion, criterion elements for contract award:** lowest offered price before VAT for the total amount of allocated electricity - active energy stated in kWh.
- 11. Method of collection of tender documents:** tender documents may be downloaded from the Public Procurement portal and the CA's web address [www.rfzo.rs](http://www.rfzo.rs).
- 12. Method of bid submission and deadline for bid submission:**
- Bidders shall submit their bids to the CA by mail or directly.
  - Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is being opened for the first time.
  - An envelope or a box containing a bid must be labelled as follows: "BID FOR PUBLIC PROCUREMENT OF ELECTRICITY WITH BALANCE RESPONSIBILITY FOR THE NEEDS OF HEALTH CARE INSTITUTIONS, THE NATIONAL HEALTH INSURANCE FUND AND THE PENSION AND DISABILITY INSURANCE FUND FOR A PERIOD OF 12 MONTHS, public procurement no. 404-1-112/17-26, - DO NOT OPEN".
  - Bidders shall indicate their address, phone number and responsible persons at the back of the envelope or box.
  - Bids must be submitted to the address of the National Health Insurance Fund, 2 Jovana Marinovića St., Belgrade – on the registry office, on business days from 08:00 until 15:00.
  - The timely submission of bids entails their reception by the CA by **July 13<sup>rd</sup>, 2017 at 11:30** at the latest, whatever the method of submission.
- 13. Place, time and method of bid opening:**
- Bids will be opened on **July 13<sup>rd</sup>, 2017 at 12:00** [noon] in the premises of the National Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., conference room **no.3**.
  - Bids shall be opened in the order received/registered by the CA.
- 14. Requirements to be met by bidders' representatives for participation in bid opening procedure:**
- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
  - Authorized representatives of bidders participating in bid opening sessions are entitled to inspect the data from a bid that is recorded in the report on bid opening procedure and make remarks on the bid opening procedure.
- 15. Deadline for adoption of the decision:** 25 days as of bid opening
- 16. Contact Person:** Tanja Ivković, Public Procurement Sector, National Health Insurance Fund
- by mail to: 2 Jovana Marinovića St., Belgrade,
  - by fax to: 011/2053-884,
  - by e-mail to: [cjn.elenergija@rfzo.rs](mailto:cjn.elenergija@rfzo.rs).

**Public Procurement Committee,**