



2 Jovana Marinovića St., 11040 Belgrade, Serbia, Tel: 381 11 2053-830; Fax: 381 11 2645-042
e-mail: public@rzzo.rs TIN. 101288707 Company ID No. 06042945 Account No. 840-26650-09

08/2 број: 404-1-41/15-21
08.07.2015.

INVITATION TO BID

- 1. Contracting Authority (CA): Serbian Health Insurance Fund**
- 2. CA's Address: 2 Jovana Marinovića St.**
- 3. CA's web address: www.rfzo.rs**
- 4. Type of CA: Central Purchasing Body**

The Serbian Health Insurance Fund, as a purchaser, will conduct public procurement procedure and enter into framework agreement based on which the healthcare institutions shall enter into individual public procurement contracts.

5. Type of Procedure: open procedure

6. Type of goods: goods

7. Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV):

The scope of public procurement includes haemodialysis materials – . dialyzers

Name and Code under CPV: 33000000 – Medical Equipment, Pharmaceutical Products and Personal Care Products.

8. Number of lots: Public procurement shall be divided in 8 lots

9. Framework Agreement Validity Term: 12 months

10. Type of Framework Agreement: single supplier Framework Agreement

11. Criterion, criterion elements for contract award: Economically most advantageous tender (price offered and quality)

Criteria elements:

1. Quoted unit price, VAT-excluded – 60 points at most
2. Quality – 40 points at most

12. Method of collection of tender documents: tender documents may be downloaded from the Public Procurement Administration Portal and the Client's web address www.rfzo.rs

13. Address and Internet address of the governmental authority or organization, and/or authority or territorial autonomy unit or local government unit where correct data on tax liabilities, environmental protection, employment protection, work conditions may be obtained on a timely basis:

- Ministry of Finance of the Republic of Serbia, 20 Kneza Miloša St., Belgrade – www.mfin.gov.rs
- Tax Administration of the Republic of Serbia – Tax Administration, 3-5 Save Maškovića St., Belgrade – <http://poreskauprava.gov.rs>
- Ministry of Justice of the Republic of Serbia, 22-26 Nemanjina St., Belgrade, <http://www.mpravde.gov.rs>
- Ministry of Public Administration and Local Self-Government of the Republic of Serbia, 6 Birčaninova St., Belgrade, <http://www.mduls.gov.rs>
- Ministry of Agriculture and Environmental Protection of the Republic of Serbia, 22-26 Nemanjina St., Belgrade, <http://www.mpzss.rs>
- Ministry of Labour, Employment, Veteran and Social Policy of the Republic of Serbia, 22-26 Nemanjina St., - www.minrzs.gov.rs

14. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA directly or by mail.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is opened for the first time.
 - An envelope or a box containing a bid must be labelled as follows "BID FOR PUBLIC PROCUREMENT OF HAEMODIALYSIS MATERIALS – DIALYZERS, FOR LOT _____, public procurement No. 404-1-110/15-17, - DO NOT OPEN".
- Bidders shall indicate their address, phone number and responsible persons at the back of an envelope or a box.
- Bids must be submitted directly to the address of the Serbian Health Insurance Fund, 2 Jovana Marinovića St., Belgrade–Office No. 6, on working days
- Timely received bids shall be those received by the CA by 17 August 2015 by 10,30h, whatever the method for submission of bids has been used.

15. Place, time and method of bid opening:

- Bids will be opened **on 17 August 2015 at 11.00 h** in the premises of the Serbian Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., Office No.3.
- Bids shall be opened in the order received/registered by the CA.

16. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to make inspection on the data from a bid which will be recorded in the report on bid opening procedure and make remarks on bid opening procedure.

17. Deadline for adoption of the decision: 25 days as of bid opening date

18. Contact Person: Ana Rogic

- by mail to: 2 Jovana Marinovića St., Belgrade,
- by fax to: 011/2053-884,
- by e-mail to: cjn.dijalizatori2015@rfzo.rs
- Working hours are from 07,30 till 15,30 Monday – Friday.