

08/2 бpoj: 404-1-40/14-4
02.04.2014.

INVITATION TO BID

In the open procedure for the procurement of Vaccine against diphtheria, tetanus and pertussis (acellular), poliomyelitis (inactivated) and Haemophilus influenzae type B (conjugated, adsorbed), combined

- 1. Contracting Authority (CA): Serbian Health Insurance Fund**
- 2. CA's Address: 2 Jovana Marinovića St.**
- 3. CA's web address: www.rfzo.rs**
- 4. Type of CA: Central Public Procurement Body**

The Serbian Health Insurance Fund is obliged to conduct the public procurement procedure for certain medicines pursuant to the Ordinance of the Government of the Republic of Serbia on planning and types of goods and services subject to centralized public procurement ("Official Gazette of the Republic of Serbia", No. 029/2013, 049/2013, 51/2013-as amended and 86/2013), for the purposes of healthcare institutions.

The Serbian Health Insurance Fund, as the Contracting Authority, shall conduct the public procurement procedure and conclude a contract of public procurement

5. Type of Procedure: open procedure

6. Type of Contract: supply contract

7. Description of subject of the Public Procurement, name and designation in Common Procurement Vocabulary (CPV):

Subject of the Procurement shall be supply contract for Vaccine against diphtheria, tetanus and pertussis (acellular), poliomyelitis (inactivated) and Haemophilus influenzae type B (conjugated, adsorbed), combined.

Name and Code under CPV: 33651600 – Vaccines

Procurement No.: 404-1-110/14-15

8. Criterion, criterion elements for contract award: the lowest price

9. Method of collection of tender documents: tender documents may be downloaded from the Public Procurement Administration Portal and the Client's web address www.rfzo.rs.

10. Address and Internet address of the governmental authority or organization, and/or authority or territorial autonomy unit or local government unit where correct data on tax liabilities, environmental protection, employment protection, work conditions may be obtained on a timely basis:

The data on tax liabilities, environmental protection, employment protection, work conditions, etc., may be obtained from the following institutions:

1. Ministry of Finance – www.mfin.gov.rs
2. Tax Administration of the Republic of Serbia – Tax Administration - poreskauprava.org
3. Ministry of Justice and State Administration of the Republic of Serbia - www.drzavnauprava.rs
4. Ministry of Labour, Employment and Social Policy of the Republic of Serbia - www.minrzs.gov.rs

11. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA directly or by mail.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is opened for the first time.
- An envelope or a box containing a bid must be labelled as follows "BID FOR PUBLIC PROCUREMENT OF VACCINE AGAINST DIPHTHERIA, TETANUS AND PERTUSSIS (ACELLULAR), POLIOMYELITIS (INACTIVATED) AND HAEMOPHILUS INFLUENZAE

TYPE B (CONJUGATED, ADSORBED), COMBINED, public procurement No. 404-1-110/14-15, - DO NOT OPEN ".

- Bidders shall indicate their address, phone number and responsible persons at the back of an envelope or a box.
- Bids must be submitted directly to the address of the Serbian Health Insurance Fund, 2 Jovana Marinovića St., Belgrade– Office No. 13, on working days from 08-15h.
- Timely received bids shall be those received by the CA by 12 May 2014 by 09.30h, whatever the method for submission of bids has been used.

12. Place, time and method of bid opening:

- Bids will be opened on 12 May 2014 at 10,00 h in the premises of the Serbian Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., Office No.3.
- Bids shall be opened in the order received/registered by the CA.

13. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to make inspection of the data from a bid which will be recorded in the report on bid opening procedure and make remarks on bid opening procedure.

14. Deadline for adoption of the decision: within 25 days as of bid opening date

15. Contact Person: Marija Atanasijević, Public Procurement Sector, Serbian Health Insurance Fund

- by mail to: 2 Jovana Marinovića St., Belgrade,
- by fax to: 011/2053-884,
- by e-mail to: cjn.vaccine@rfzo.rs.

PUBLIC PROCUREMENT COMMITTEE