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08/3 number: 404-1-21/19-6

June 05, 2019

INVITATION TO BID
in the open public procurement procedure of natural gas for a period of 12 months
for a period of 12 months

1. Contracting Authority (CA): National Health Insurance Fund

2. CA's Address: 2 Jovana Marinovića St., Belgrade

3. CA's web address: www.rfzo.rs

4. Type of CA: Centralized Public Procurement Body

The National Health Insurance Fund, pursuant to Article 11, paragraph 1 item 7) sub-item (2) of the Ordinance on Planning and Types of Goods and Services Subject to Centralized Public Procurement ("Official Gazette of the Republic of Serbia", no. 34/19), as the Centralized Public Procurement Body, is conducting the public procurement procedure for the needs of health care institutions from the Network Plan with which it has concluded health care provision contracts.

The National Health Insurance Fund, as the procuring entity, shall conduct public procurement procedure and conclude a framework agreement, while the individual contracts on public procurement will be concluded by health institutions from the Network Plan with which the National Fund has concluded contracts health care provision contracts.

5. Type of Procedure: open procedure

6. Type of goods: goods

7. Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV):

The scope of public procurement is natural gas for a period of 12 months;

Name and Code under CPV: **natural gas - 09123000.**

8. Number of lots: This public procurement is divided into 16 lots.

9. Framework Agreement Validity: one year

Number of bidders with which the contracting authority concludes the framework agreement: (1) one for all lots for which the contract is awarded.

10. Criterion, criterion elements for contract award: lowest offered price.

11. Method of collection of tender documents: tender documents may be downloaded from the Public Procurement portal and the CA's web address www.rfzo.rs.

12. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA by mail or directly.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is being opened for the first time.

- An envelope or a box containing a bid must be labelled as follows: "BID FOR PUBLIC PROCUREMENT OF NATURAL GAS FOR A PERIOD OF 12 MONTHS, public procurement no. 404-1-112/19-23, - DO NOT OPEN".
- Bidders shall indicate their address, phone number and responsible persons at the back of the envelope or box.
- Bids must be submitted to the address of the National Health Insurance Fund, 2 Jovana Marinovića St., Belgrade – to the registry office, on business days from 08:00 until 15:00.
- The timely submission of bids entails their reception by the CA on June 25, 2019 at 11:30 at the latest, whatever the method of submission.

13. Place, time and method of bid opening:

- Bids will be opened on June 25, 2019 at 12:00 [noon] in the premises of the National Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., conference room no. 3.
- Bids shall be opened in the order received/registered by the CA.

14. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who choose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation in the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to inspect the data from a bid that is recorded in the report on bid opening procedure and make remarks on the bid opening procedure.

15. Deadline for adoption of the decision: 25 days from the bid opening, except for exceptional justified circumstances when the deadline for decision adoption could be extended to 40 days from the day of bid opening.

16. Contact Person: Jelena Cvetković, Public Procurement Sector, National Health Insurance Fund

- by mail to: 2 Jovana Marinovića St., Belgrade
- by fax to: 011/2688-420, 011/2645-042
- by e-mail to: cjn.gas@rfzo.rs

PUBLIC PROCUREMENT COMMITTEE

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