

Public Procurement Sector
08/2 број:404-1-49/14-5
30.04.2014.

INVITATION TO BID

1. **Client: Serbian Health Insurance Fund**
2. **Client's Address: 2 Jovana Marinovića St.**
3. **Client's web address: www.rfzo.rs**
4. **Client's Business Area: Healthcare**

In view of ensuring more comprehensive and rational access and better provision of healthcare services to insured persons, the Serbian Health Insurance Fund is obliged to conduct the public procurement procedure for peritoneal dialysis materials for life-threatened dialysis patients and without prejudice to Article 178, Paragraph 3 of the Health Insurance Law ("Official Gazette of the Republic of Serbia", No. 107/05, 109/05-as amended, 57/11, 110/12-CC, 119/12), and/or healthcare providers are obliged under the law to provide necessary medicines and medical devices to insured persons.

Type of Procedure: open procedure

5. Type of goods: goods

6. Description of scope of procurement, name and designation in general procurement glossary:

Public procurement of peritoneal dialysis materials for the period of one year, divided in the following lots:

Lot	Scope of Procurement	No. of patients / insured persons	Estimated value
1	Material for continuous ambulatory peritoneal dialysis with glucose solution - for Fresenius product portfolio	182	225.243.200,00
2	Material for continuous ambulatory peritoneal dialysis with glucose solution - for Baxter product portfolio	144	178.214.400,00
3	Material for continuous ambulatory peritoneal dialysis with glucose solution, icodextrin and amino acids	119	194.922.000,00
4	Material for automatic peritoneal dialysis with glucose solution - for Fresenius product portfolio	7	11.466.000,00
5	Material for automatic peritoneal dialysis with glucose solution - for Baxter product portfolio	11	18.018.000,00
6	Material for automatic peritoneal dialysis with glucose solution, icodextrin and amino acids	6	12.012.000,00
TOTAL:		469	639.875.600,00

7. Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV): 33000000 – Medical equipment, pharmaceutical products and personal care products; 85141211 – Home Dialysis Services

8. Contract Award Criterion:

The criterion for contract award shall be the lowest quoted price.

If after an expert evaluation of submitted bids, two or more acceptable bids for the same lot quote the same price for the relevant goods under the bid, preference shall be given to the bid which has reached the Client's address first.

9. Framework Agreement Validity Term: one year

10. Method of collection of tender documents: tender documents may be downloaded from the Public Procurement Administration Portal and the Client's web address www.rfzo.rs.

11. Address and Internet address of the governmental authority or organization, and/or authority or territorial autonomy unit or local government unit where correct data on tax liabilities, environmental protection, employment protection, work conditions may be obtained on a timely basis:

The data on tax liabilities, environmental protection, employment protection, work conditions, etc., may be obtained from the following institutions:

1. Ministry of Finance and Economy of the Republic of Serbia – www.mpf.gov.rs
2. Tax Administration of the Republic of Serbia – Tax Administration – <http://poreskauprava.org>
3. Ministry of Justice and State Administration of the Republic of Serbia - www.drazavnauprava.rs
4. Ministry of Labour, Employment and Social Policy of the Republic of Serbia - www.minrzs.gov.rs

12. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA directly or by mail.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is opened for the first time.
- An envelope or a box containing a bid must be labelled as follows "BID FOR PUBLIC PROCUREMENT OF PERITONEAL DIALYSIS MATERIALS FOR THE PERIOD OF ONE YEAR, FOR LOTS _____, public procurement No. 404-1-110/14-54, - DO NOT OPEN".
- Bidders shall indicate their address, phone number and responsible persons at the back of an envelope or a box.
- Bids must be submitted directly to the address of the Serbian Health Insurance Fund, 2 Jovana Marinovića St., Belgrade– Office No. 13.
- The deadline for bid submission shall be 40 days as of the announcement of the invitation to bid at the Public Procurement Administration Portal, and/or by **09 June 2014, 10.30h**.
- Timely received bids shall be those received by the CA by term referred to in above paragraph, whatever the method for submission of bids has been used.

13. Place, time and method of bid opening:

- Bids will be opened **on 09 June 2014 at 11.00 h** in the premises of the Serbian Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., Office No.2.
- Bids shall be opened in the order received/registered by the CA.

14. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to make inspection on the data from a bid which will be recorded in the report on bid opening procedure and make remarks on bid opening procedure.

15. Deadline for adoption of the decision: within 25 days as of bid opening date

16. Contact Person: Ana Mladenović

- by mail to: 2 Jovana Marinovića St., Belgrade,
- by fax to: 011/2053-884,
- by e-mail to: cjn.peritoneumska@rfzo.rs.

Public Procurement Committee

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